



**Course Title:** Computer Applications 7

**Content Area:** Technology

**Grade Level:** 7

## Scope and Sequence

Unit or Topic	Standards	Length of Time	Key Content	Assessment Tools	Scaffolding Strategies (Interventions, Special Education)	Resources & Materials
Excel	15.4.8.A 15.4.8.D	-2 class periods	-Introduction to Excel -Label Excel screen	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-2 class periods	-Cursor notes and examples -Temperature assignment	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-2 class periods	-Formula notes and examples	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-1 class period	- Formula in-class assignment	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-3 class periods	-AutoSum and examples -Animals assignment -Calculating Age assignment	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-2 class periods	-Chart notes and examples - Chart assignment -Chart quiz	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.



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Excel	15.4.8.A 15.4.8.D	-2 class periods	-Conditional formatting and examples -Commission assignment	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-1 class period	-Functions -Sort	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.
Excel	15.4.8.A 15.4.8.D	-3 class periods	-Additional Excel activities	Teacher created assessments – assignments, quizzes and tests.	-Additional time, teacher assistance	All content is teacher created. Materials are posted in OneNote.